



PROSPECTUS

MISSION STATEMENT
Forward together

Smiles forever

Learning every day

SMART Kids for life

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Principal: Ms Denise Torrey

THE SOMERFIELD KURA WAIREPO'S CHARTER

"FORWARD TOGETHER"

Our school is a happy, friendly place. Pupils, teachers, staff and parents demonstrate:



We smile
We co-operate with others
We make the right choice
We speak pleasantly to each other
We take pride in ourselves and our school
We consider other's needs and feelings
We make eye contact
We do our best

**SMART- Working on supporting and helping the community environment.
Looking outwards – being sustainable etc.**

“THIS IS OUR PLACE AND IT BELONGS TO ALL OF US”

WELCOME

Welcome to Somerfield Te Kura Wairepo! Our name reflects the place we sit. This area was a marshy area, used by Maori in their trade. This booklet is intended to help you understand the organisation of the school, its policies and rules. It is suggested that you keep this booklet for future reference while your child is at school and also that you mark any changes which may be notified through future newsletters.

If we may help you or explain anything to you, please contact us at the above telephone, e-mail numbers.

YOUR PARTICIPATION

We are a bicultural school and uphold the Treaty of Waitangi. Home and school are joint partners in your child's development and we actively encourage every opportunity to involve you and to consult with you. We conduct an open-door policy and you are welcome to approach the staff and Principal.

We will provide as many opportunities as possible for you to participate in class activities, school trips etc, as we can. Frequent school communications will be made through newsletters but please do not hesitate to consult the class teacher if you are aware of a problem that concerns your child.

STARTING SCHOOL

This time is an important step for a child and for parents too. It is easier for all if you are well prepared for this event.

BEFORE STARTING

Your child will find the transition to school easier if he/she can undertake and understand the following:

- Can use a tissue and is always encouraged to carry one.
- Can go to the toilet independently – and for boys – can use the urinal.
- Can wash and dry their hands.
- Can dress independently (especially important at swimming time).
- Can put on and take off own coat. Can fasten own shoes.
- Can fasten school bag.
- Can use scissors.
- Knows own name and can recognise it when written down.
- Knows his or her home address.
- Knows basic road safety rules.
- Is encouraged to speak correctly and clearly.

Please note that the above are guidelines and some children may not be able to manage some of these skills until they are older.

PREPARATION FOR SCHOOL

In preparation for school the following are encouraged:

- Choose clothes that are easy to manage (e.g. fasteners on jackets so they can be easily hung up).
- Name all clothes and possessions (e.g. school uniform coats, jackets, hats, gloves, gumboots, hankies, lunch boxes, drink bottles, etc).
- Read your child lots of stories and choose television programmes carefully.
- Telephone the school office to arrange a visit to the new entrant class with your child before his or her fifth birthday.
- Try a “school lunch” at home. Observe how large a lunch your child needs. It is helpful if morning play lunch is separated in a child’s lunch box. Use containers – we pack in and pack out rubbish.
- Ensure that you are up-to-date with your child’s medical, immunisation and dental checks. The school office will require a copy of your child’s birth certificate and a copy of their immunisation form on enrolment.

ENROLMENT REQUIREMENTS

The following details will be required when the Principal enrolls your child: Please fill in the details on the enclosed form and return to the school office when enrolling.

- Child’s full name, birth date, address and telephone numbers.
- Immunisation Certificate – with proof of date of birth.
- Parents/guardians/caregivers names and occupations.
- Health details – allergies, behaviour, medication requirements, etc.
- Emergency contact details – name and telephone number of a relative or friend whom we may contact should your child become ill at school when you are not available.
- Birth Certificate for all ages.
- Proof of address - your child must live within the school zone to attend Somerfield School. Rate accounts are not accepted.
- Information on Preschool service used.
- Please contact school 6 weeks prior to starting date for a pre-enrolment appointment.

FIRST DAY

Usually children are quite happy to be left at school after parents have seen them settled into the classroom. However, for some children and parents, this can be a time of tears. Whilst we do sympathise, when and if this happens it is often easier for all concerned, if parents leave the child in the care of the teacher. Experience has shown that tears seldom last long and you will have helped your child another step along the way to independence.

HELPING YOUR CHILD AT HOME

School lessons are only a part of your child’s learning. There are many ways in which you can encourage your child to succeed.

Your child will bring home a number of things she/he has done at school. These may include books, stories, artwork etc. This is all sent home for a reason – **to help you understand what your child is doing each day so please set aside some time each day to talk about these things and when appropriate:**

- Spend time with your child.
- Show interest in work brought home from school.
- Encourage writing, reading and making things at home.
- Read your child lots of stories.
- Play games together.
- Send your child to school well rested.
- Listen to your child read.
- Help with learning of new words.
- Talk about and display any artwork.
- Play games together
- Read to your child if a library book is brought home.
- Don't compare one child's progress with that of other children as they all develop at different rates



Please don't just ignore or throw out your child's efforts. Children look forward to taking things home to share with their parents. This short time that you spend daily with your child is very valuable in helping their progress.

ADMINISTRATION MATTERS

ACHIEVEMENT INFORMATION

Throughout the year achievement information is collected in the areas of numeracy and literacy.

This information is used to:

- give feedback to students and identify their future learning needs
- identify trends and patterns of achievement in the school so we can effectively target resources
- report to parents

ACTIVE SCHOOLS:

Somerfield School is an Active School. Dave Harrison's role is to ensure our children are offered as many opportunities in and out of school to be active. This is separate from Sport. See our newsletter which has an active school page.

AFTER SCHOOL

We have a standard rule **-go straight home after school and get permission before you go to your friend's house to play.**

ASSEMBLIES

The whole school meets every second week to celebrate the work that has been going on in classrooms. This assembly is held in the School Hall and students can wear their House Shirts.

ATTENDANCE SAFETY NET

For safety reasons the school appreciates being notified if your child is going to be absent. Please leave a txt message only on 027 753 2336 with your child's name, room number and reason for absence.

BEHAVIOUR

Our behaviour programme is founded on restorative practice. Teachers and students work together to address behaviour in a restorative way. The principles of caring for our students (manaakitanga), knowing and understanding every child as an individual and as a whānau (whānaungatanga), and the teacher being effective, enthusiastic and fair (rangatiratanga and kotahitanga), guide all we do at Somerfield School.

Classroom relationships underpin our restorative processes. When a behavior issue occurs the process begins with a restorative discussion, and most of the time this is where the process ends. The use of thinking space, buddy rooms, home and school books, parents contact etc are all stages in the process which will be used if necessary. The restorative chat requires students to own their behaviour and to work with their teacher to modify it. These chats occur in both the classroom and the playground.

BICYCLES

The *Land Transport Safety Authority* recommends that pupils aged 10 years and over ride bicycles on the roads. The school endorses this recommendation.

It is essential that all bikes be securely locked in our stands with a bike lock.

NB: *This area can not be continuously supervised.*

The wearing of correctly fitted cycle helmets is mandatory

BOARDS OF TRUSTEES

The Board of Trustees is elected every three years, 2016 was the last election year. The Board's role in the school is that of governors, they set the policy for the Principal and staff to manage.

CALENDAR:

On the school website is a school calendar of upcoming events/trips.
www.somerfieldschool.co.nz.

CHANGE OF ADDRESS OR TELEPHONE NUMBER

Please contact the school office if your address or telephone number is changed, and also go to School Links and update your records. **This information is vital in case of an emergency.**

COFFEE SHOP: The Coffee shop serves coffee/hot chocolates for adults and children. The Café is open at 8.30-9.15 am each day. The profits go back to the school. Eftpos is available at the office. Children must order hot chocolate before 8.45am

COLLABORATION:

Our teachers and children collaborate throughout the school.

Collaboration:

- Is supported by recent research into the way the children learn best
- Caters for individual needs more effectively and encourages greater child engagement
- Effectively uses teachers strengths and facilitates ongoing teacher professional development
- Prepares students for the 21st Century workplace where workers need to work in diverse teams.

Collaboration supports our SMART vision and links to the Key Competencies of the New Zealand Curriculum.

COMMUNICATION:

- **School Apps** - this year we are introducing an app to provide information and to inform parents and caregivers of alerts and notices.
- **School Newsletters** are produced weekly. These are emailed or paper copies distributed when email is not available.
- Emails are sent to parents/caregivers with **important information**
- **Website** -the school website has newsletters/calendars/policies and links to important or worthwhile sites.
- In the case of **emergencies** a txt will be sent advising parents
- If the **school is closed** the radio stations will be informed. A message will be posted on the website if possible. The office will attempt to txt or email but is often difficult due to congestion. Please **DO NOT** ring the school as it blocks the telephone lines
- **Home School books** are used to communicate information between home and school and vice versa.
- **Sickness** - if your child is unwell or absent from school it is important to txt a message on 027 7532 336 - please state your child *name, room number and reason for absence.*
- **Doctor/Dental Appointment** - Please notify the office of your child's appointment.
- **Lateness** - Children arriving after 8.55am children need to come into the office and log their name into the office's vistab system. If parents are in the school grounds after 9.15am and before 2.30pm they must sign in at the office.
- **Head lice** - parents will be notified by letter if there is an outbreak of head lice in the class

- **Class placement**- this process begins early in the 4th term - the newsletter will ask parents to contact the Principal if they have concerns over placement.
- **Concerns** - in the first instance talk to the teacher concerned, if this is not possible contact either the team leader then the Principal. The school's complaints policy is on the website.
- **Support for families** - if you are requiring support please talk to the Principal or Deputy Principals as we are able to access a variety of supports and services. Our **Pastoral Care Team** meets twice a term - this committee has the Health Nurse, Attendance officers, Social workers, Resource Teacher Learning and Behaviour and Ministry of Education Representatives along with the Senior Management Team of the school
- **Contact details** - it is vital that these are constantly updated with the school office. We **MUST** have your phone numbers (cell/home and work) so that we can contact you in an emergency.
- **School calendar** - this is available on the school website and is updated with events regularly

CONTACT DETAILS:

Please ensure that your contact details are up to date and correct.

CRAFT MATERIALS

Materials the school can make use of include off-cuts of softwood, cardboard boxes, cardboard, balls of wool, pieces of felt, coloured and plain paper etc. These may be requested by individual teachers.

CURRICULUM

As in all New Zealand State schools, the National Curriculum is followed at Somerfield School. At Somerfield we embrace a broad curriculum which is reading, writing, mathematics and learning areas such as science, social science, technology, physical education and the arts.

CYBERSAFETY

The Cyber safety Policy requires all children involved in Information Technology who are accessing the internet etc. to have a signed an agreement.

DENTAL CARE

The Dental Mobile Van visits our school twice yearly. If you child needs to see the Dental Nurse please contact the Hillmorton Dental Service on 0800 846 983.

EDUCATION IN THE OUTDOORS

Most classes will have a trip once a term in line with our philosophy that children learn from making and doing. Camps happen every second year for

Year 5 & 6. Staff undertake extensive Risk Management for any trip. See our website. Parents who attend camp are police vetted and parents attending trips fill out an authority form.

EFTPOS

For your convenience, we provide EFTPOS facilities for payments of school costs. **No credit cards are accepted or cash given out.**

EVENTS AND ACTIVITIES:

- **Swimming**- as part of the Physical Education curriculum swimming is taught daily in a two week block. We travel to a pool and have specialist instructors for this. This is usually at the start of Term 4.
- **Athletics** -this is part of the Physical education curriculum and is taught in the first part of the year with an athletics day for children to demonstrate the skills they have learnt. The children also participate in sprint races. In the Year 5/6 students are selected to represent the school at zone sports
- **Cross country** - this is also part of our PE programme. Children practise for this event and it occurs in Term 1. In the senior school students are selected to represent our school at zones.
- **Whānau Hui** - this is an important aspect of our Te Reo programme. Teams meet together to learn te reo, practise waiata and learn about tikanga Māori
- **Whānau consultation**- this occurs twice a year. Whānau of our Māori students meet with school staff, Members of the Board of Trustees to discuss how we can support our Māori student.
- **Sport** - Mrs Lidstone and Miss Price is responsible for Sport's events.
- **Teacher only day** - periodically the teachers meet on a day during term time for professional development. Wherever possible these are held in non-contact time. These days are approved by the Board of Trustees.
- **Second hand uniforms**-the PTA organise a sale of good second hand uniforms - this is advertised through the newsletter and on the school website.
- **Music** - teachers from the Christchurch School of Music visit our school to teach music lessons. These are outside of school time or occasionally in a lunch hour. The children can learn ukulele, recorder or violin. Mrs Radcliffe-Price coordinates this.
- **Science club** - this is held in the lunch times or before school for 1 term. Mr Katsipis coordinates this.
- **Gifted and talented** - students are identified to participate in a variety of extension activities such as Japanese, Science, creative writing. Mr Stephenson coordinates this.
- **Kapa Haka** - Mr Daniel Caigou is responsible for Kapa Haka.
- **Te Reo**- Mr Daniel Caigou and Ms Jen Smith are responsible for Te Reo.
- **Choir** -Mrs Radcliffe-Price is teacher in charge of Choir. The Senior Choir practice once a week and perform in the Music Festival annually as well as at

assemblies and special occasions. The Junior Choir meets over terms 2 and 3 and is made up of students from year 3. This choir performs at assemblies and special occasions

- **Greenville** - Mrs Stewart coordinates Junior and Senior Greenville. Students grow vegetable and flowers, prepare compost and keep worm farms. Their produce is sold to the school community

HEADLICE

In any school, headlice can be a problem from time to time. The spread of headlice in a classroom can be controlled and prevented by:

- Regularly checking your child's hair (eggs take about 9 days to hatch)
- If lice or eggs are found treat whole family with one of the preparations available from the chemist or by Doctors prescription.

Notify the school office and all parents/guardians/caregivers of the class will be asked to check their child's hair. *Please read information brochure enclosed.*

HEALTH CARE

The school has hot water in all areas and we provide soap and paper towels for the children's use. Parents/guardians/caregivers are asked to advise the class teacher of any aspect of their child's health that may affect his/her schooling.

If a child is unwell before school, please keep him/her at home for that day and until they are well. Children cannot concentrate on their schoolwork if they are feeling miserable. If your child has vomited please wait 24 hours before they can return to school.

HEARING AND VISION TESTING

The Department of Health carries out vision and hearing tests each year with all five-year-olds and Year 3 children being tested. Any other children will be tested at the request of their parents/guardians/caregivers.

HOLIDAYS

The dates for the school terms and public holidays will be advised by newsletter and on the website.

HOME/SCHOOL LEARNING BOOKS:

While most children readily continue schoolwork at home and some cannot be stopped, some do not do any if they can avoid it.

Your interest in your child/children's progress is really the most important aspect and, for this reason, most teachers ask the children to take a book home to read, to continue unfinished work or to find the answer to a question. On entry to school, new entrants vary in their "readiness" to read and they may require time to adjust before the first book is brought home.

We have a Policy available on homework.

HOUSES t-shirts:

There are four houses, Opawaho, Kahukura, Harakeke and Rapiki. Children are put into a house on enrolment. House t-shirts can be purchased from our uniform provider.



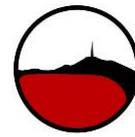
Harakeke



Opawaho



Rapiki



Kahukura

JEWELLERY

No jewellery as per the Uniform Policy – this is a safety issue.

LEARNING RESOURCE CENTRE

The Learning Resource Centre is available for children to use on regular class visits, lunchtimes and during the day for individual or group research.

This building houses the library, which is fully computer catalogued, resources for teachers and children and computers for ICT (Information Communication Technology) i.e. Internet and e-mail. Permission is required to access this facility (*see Cybersafety Policy*).

The Learning Resource Centre features a *kiva* area that accommodates seating for two classes of children for speakers or presentations or seating for up to 30 adults for teacher development courses and meetings.

LOST PROPERTY

All clothing and sundry items are placed in the Lost Property Bin. Items may be claimed from there at any time. You are urged to inspect this box when you visit the school.

Lost property parades are held regularly. Items left for a lengthy period are handed on to charity. Money and other valuables are handed into the office and are kept for several weeks for claims to be made.

LUNCHES

The lunch period is supervised and children are **NOT** permitted to leave the school grounds. Children are **NOT** to have drinks in glass bottles. Pack in/Pack out lunches. Our school is a water only school. Please do not send juice or fizzy drinks to school with your child.

MONEY

All money sent to school should be placed in a sealed envelope with your child's name, room number, the amount and what it is for written on the outside of the envelope, and **posted in the labeled brown box in the School Office area.**

NEWSLETTERS

School newsletters are weekly by email. They are also posted on our website under the heading 'newsletter'. They contain important information. Please read them carefully and return any reply slips promptly. Class teachers send

an informative letter at the beginning of the term outlining the class programme.

PASTORAL CARE

Somerfield School operates a Pastoral Care Committee. This is a group of Professionals including Principal, Deputy Principals, Health Nurse, RTLB, Special Education and Truancy Advisor. This Committee develops plans to support children with pastoral needs.

PARENT-TEACHER ASSOCIATION

The PTA welcomes new parents/guardians/caregivers to the school. PTA meetings are held once a month, usually in the staffroom. This group usually undertakes fundraising tasks such as stocktaking and the School Fair. They organise uniform sales, sausage sizzle, raffles and some special occasions. The school finds this group invaluable and often uses them as a sounding board for new ideas.

PARENT INFORMATION EVENINGS:

These are run in the first two days of the year to provide parents with class and team organization. They cover such things as home learning, the learning for the year, library days etc. These meetings are part of the goal setting meetings.

PERSONAL BELONGINGS

Children are discouraged from bringing personal belongings such as toys to school. The school cannot take responsibility for personal belongings brought to school.

PHOTOGRAPHS

Class and individual photographs are taken each year. You will be advised of the date in the newsletter. Please advise the office if you do not want your child's photograph in publications/school website etc.

POLICIES:

You can view our policies on www.schooldocs.co.nz. Username: Somerfield, password: smart.

PROMOTION THROUGHOUT THE SCHOOL:

Generally, this follows the pattern of being promoted one class level every year. Children who start school from May onwards are termed Year 0. The following year they are Year 1 and then Year 2 etc. Children arriving from overseas countries will need to have an assessment, as they often have not started school until 6 years of age.



REPORTING TO PARENTS:

- **Goal Setting**

We set aside the first two days of the school year to meet with parents and their child in a relaxed environment in the classroom. This gives you a chance to meet your child's new teacher, and to listen to your child's teaching team (there may be 3 or 4 teachers in a team) talk about the programmes, routines and expectations for the year. During this time you are able to discuss your child's previous achievement with their new teacher, bring up any initial concerns you may have, share about your lives and interests as a family, and set some new goals for the new school year.

- **Written Reporting to Parents**

Each child at Somerfield will receive two written reports a year. These reports describe your child's progress towards meeting the national standard, and then make a judgement about whether your child has met the expectations for the standard at their year level.

Children in years 4-6 receive their written reports in the middle of the year and again at the end of the year.

Children in years 1-3 are entered into our Anniversary Reporting Cycle. This means they will still receive 2 written reports in a year, however the times they receive them are varied. Your child will receive a National Standard Report close to their anniversary date (month entered school), and an interim report will describe their progress they are making towards meeting their next national standard. Typically, these reports fall six months apart.

These reports will contain information about your child's achievement in the areas of reading, writing and maths, as well as information about the other subject areas and how you can support your child's learning at home.

- **Learning Journeys**

These take place at the beginning of Term 3 and are a chance for you to spend time with your child in their learning spaces as they talk about their learning, their goals, and their next steps. You will have an opportunity to discuss your child's learning and progress with your child's teacher, and due to the collaborative nature of our teams, you may speak with 2-4 teachers at this time.

- **Year 1 Strategy**

Over the last several years, reading achievement at Year 1 has declined across the country. For many reasons, children are now finding it more difficult than ever to reach the National Standard in reading at 40 weeks. At Somerfield we monitor and track your child's achievement from the moment they start school. We strive to build a strong partnership with you so that you feel informed about your child's progress, and have the knowledge and strategies that are needed to support your child's learning at home. Our Year 1 strategy aims to quickly identify those children who are finding learning to read very difficult, and provide them and their families with additional support so that they can have every chance to read and write to the best of their abilities.

ROAD PATROLS

There are two road crossings patrolled daily (except for Friday owing to sports) from **8:30am to 8:55am** and **2:55pm to 3:10pm** by trained senior children.

The crossings are situated on **Somerfield Street** and **Barrington Street**. Please encourage your child to use these crossings.

Your offer to help, as a parent supervisor at either of these pedestrian crossings would be much appreciated.

SAUSAGE SIZZLES:

These are held by the PTA on the same day as the whole school Assembly. There is a notice in the newsletter advising when and how much.

SCHOOL DONATIONS AND RESOURCE CONTRIBUTIONS

To provide the necessary funds for the Board of Trustees to finance school projects, we ask for Contributions. A resource contribution is charged to help with, art materials, tissues and covers any school trips. Receipts are supplied. The Board may change this from year to year, as needs dictate. Other fundraising is also undertaken. A notice is sent home at the beginning of the each year.

SCHOOL HOURS

First Bell	8:55 am
Morning Interval	10:30 – 11.00am
Lunch	12:30 – 1:25pm
Home Time	2:55 pm

Children **are not** to arrive at school until after 8:30am when the bell is rung to enter the school buildings. This is a safety measure, as the two patrolled pedestrian crossings are not supervised until 8:30am. Teachers are not in class until 8.30am as they have meetings and preparation up until 8.30am.

SCHOOL SPORT/KIWI SPORT/ZONE SPORT

All pupils from Year 4 to Year 6 are involved in school sport on Fridays from 2:00 – 3:00pm. Decisions regarding participation in Zone sports are made each season, depending upon the interest and ability of the children. In addition we have a sport activities programme for those children not competing in Zone Sports.

SCHOOL UNIFORM

Every student at Somerfield School is strongly encouraged to wear school uniform. House t-shirts can be purchase with your child's school uniform through Koru Designs. A copy of the order form will be in the enrolment pack. The shop is open every Thursday near the Hall from 2.45-3.15pm.

SECOND HAND CLOTHING

Second hand uniforms sales are held once a term. The money raised goes back into the school community. We welcome all donations of uniforms no longer required.

SCHOOL ROUTINES:

- **Morning tea** - students eat from 10.30-10.40 am- this is supervised by their class teacher. Play is from 10-40-11.00 am. There a duty teachers and learning support in the class at this time
- **Lunchtime** - class sit in designated places and are supervised by the duty teacher, this is from 12.30-12.45 pm. The junior school has their lunchbox

- checked by the teacher. Play is from 12.45- 1.15 pm. Then from 2-2.10pm there is an extra play break.
- **Pack in pack-out-** the school has a pack in/out policy which means the children must take any rubbish home. Greenville bins are provided for recyclable food scraps.
 - **3.10 bell** - this bell tells students who have not been picked up by parents to report to the office. All other children unless they are with parents must leave the grounds.
 - **Subway** - Friends of the PTA take orders to subway (on a Wednesday) and deliver these on a Thursday. Order forms are available in the office.
 - **Sausage sizzle** - these are run by the PTA and are on the same day as whole school assemblies. Information is available in the weekly news letter
 - **Parking/ dropping children at school** - there are limited parking zones for drop offs outside the school. Parents are not to use the staff car park or park illegally along Studholme or Somerfield Streets.
 - **Emergency kit**-all children are asked to provide a named plastic bag with a beanie, 2 muesli bars and a survival blanket (\$4.00) (purchased from the office) to their class teacher
 - **Wet day** - Junior children are supervised inside by Senior students. The duty teachers supervise all classrooms
 - **Student photographs** - Parents are asked to give/not give permission for their child's photo to be taken and at times published in newsletters/blogs/ website. All children have their photos taken for their report.
 - **New parent morning teas** -these occur once a term.
 - **Cyber safety** - all teachers go over the cyber safety treaty with their class on a regular basis. These are displayed in classes

SHOES

Pupils are to wear sensible and safe footwear such as sneakers, flat sandals or low heeled leather type shoes. No jandals or high heels i.e. Pulp shoes not to be worn.

SICKNESS WHILE AT SCHOOL

If your child becomes ill or is injured while at school, we will ring you or the emergency number that you have given us. Keep us informed of any phone number changes and please let us know if your child requires any special medical treatment. We have a well-provided sick bay next to the office and can give simple care until you arrive. In cases of serious illness or injury, as well as informing you, we will call an ambulance immediately.

SUPPORT SERVICES:

- **Learning Support** -We have a large team of Learning Support Staff who support students in class and individually through specialist interventions.

Students may also receive support from the Resource Teacher Learning and Behaviour or advisors, psychologists, occupational therapists or speech language therapists from the Ministry of Education. Mrs Lockton coordinates all learning support programmes and specialist services.

- Pastoral care - our committee meets twice a term and is made up of the Public Health Nurse, Attendance Advisory Service, School Social Worker, Resource Teacher Learning and Behaviour, a representative from the Ministry of Education and Senior management of the school. We coordinate a variety of support for our students and whanau.
- Social worker - the Christchurch Methodist Mission provides a Social Worker to support our school. Appointments can be made directly with the Social Worker. Mrs Lockton coordinates this service.
- Behaviour support - At times the Resource Teacher Learning and Behaviour or specialists from the Ministry of Education can be called into work collaboratively with school staff and families to support our students.

STATIONERY

In December parents will receive the stationery list for the following year. Parents will need to purchase stationery for the beginning of the year and throughout the year as necessary. There is no stationery for sale at the school.

SUNHATS

Somerfield School Sun smart Policy is now in place and the children wear navy blue slouch hats.

SWIMMING

All children are expected to take part in this activity unless excused by a note. Parents/guardians/caregivers are asked to ensure that children always bring their costumes. No child will be forced into the water but every encouragement is given. Swimming lessons will be provided at a local pool. You will be informed of the costs at the beginning of the year.

